

## Objectives based on report unit Y4T1

Please adapt for your class and plans

- T27** to write a non-chronological report, including the use of organisational devices, e.g. numbered lists, headings for conciseness by:
- generalising some of the details;
  - deleting the least important details.
- S2** to revise work on verbs from Year 1 term 3 and to investigate verb tenses: (past, present and future):
- compare sentences from narrative and information texts, e.g. narrative in past tense, explanations in present tense (e.g. *'when the circuit is...'*); forecasts/directions etc. in future. Develop awareness of how tense relates to purpose and structure of text;
  - to understand the term *tense* (i.e. that it refers to time) in relation to verbs and use it appropriately;
  - understand that one test of whether a word is a verb is whether or not its tense can be changed;

### Outcome

Children write a non chronological report with a clear structure that includes an opening and information grouped into paragraphs. It should be written in the correct tense and key vocabulary should

### Activities

Base the unit on the work of real adults, either by inviting in a speaker or by helping the children interview an adult at home or at school. There are examples of adults talking about their jobs on this website

- Read and discuss texts and pictures relating to a job. Model how to make notes by highlighting some key words or filling in a chart. Less confident readers can make notes using a picture rather than text.
- Discuss what are the key points and what is detail or less important.
- Sum up the text in a limited number of words
- Write a subheading for each paragraph that summarises it. What happens if we change the order of paragraphs?
- Generate questions about a topic in different ways e.g. turn a statement into a question; use 'wh' words
  1. What job do you do?
  2. Tell me about the main things that you do during the day.
  3. What sort of equipment do you use in your job?
  4. What are the best bits about the job?
  5. What things don't you enjoy?
- Use the examples of adults talking about their jobs on this website to make notes while someone is speaking.
- Highlight the ways that the report is made clear to the reader. Use an electronic text to remove or add words or features

- Experiment with adapting sentences to make them more concise
- Map paragraph summaries onto the planning frame that the children will use in writing to show the structure of the report
- Note information by interviewing adults using the questionnaire
- Encourage the use of digital photographs and voice recording.
- Model how to turn the information into a report using a planning structure
- Use **2Create** or **2Create a Story** to turn the notes into a short report include pictures or digital photos and voice recording

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